



CGOCERT
YEARLY ORGANIC CROP PRODUCTION PLAN FOR
FARMER GROUP(ICS)- NPOP
(To be filled by farmer group for each year)

Form- 14

Pre.By.- CGOCert

1. Operator Details

Company Name	
Legal Status of Company	<input type="checkbox"/> Sole proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Corporation <input type="checkbox"/> Non-profit organization <input type="checkbox"/> others Mention:
Responsible Person Name	
Valid Email ID and Mobile No	
Name of Mandator	
Mandator Address	
Mandator contact person	
Phone No. and Email Id	

2. Project Details

Farm Location:	Number of farms:	Total hectares:
Farmers Group Name and Address:		
Total No. of Farmers:		
Total Area to be certified:		

3. Seed and Planting Stock Details:

Sr. No.	Crops	Source of Seed/Planting Stock	Treated/Untreated	Conventional/Organic	GMO/Non GMO
1.					
2.					
3.					



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4.					
5.					

Note: For more Details Please use separate annexure

Sr.No	Questionnaires	Description
1.	Are cultivated varieties adapted to the soil and climatic conditions and resistant to pests and diseases?	
2.	Is Crop rotation carried out preferably by leguminous crops?	

4. Soil Fertility and Crop Nutrient details:

Sr. No.	Input Used/ Brand Name	On Farm/Off farm(Source)	Approved Input/Not Approved	Composition	Dose (e.g. liters/ha.)	Active Ingredients
1.						
2.						
3.						
4.						
5.						

Note: For more Details Please use separate annexure

Sr. No	Questionnaires	Description
1.	Are the genetically engineered organisms or products used?	
2.	Are legumes or deep rooted plants and green manures cultivated to maintain fertility of soil?	
3.	Are management practices carried out in such way that results in accumulation of heavy metals and other pollutants?	
4.	Are non-synthetic mineral fertilizers and brought-in bio fertilizers (biological origin) used in the farm? If yes List Out.	
5.	Describe the procedures which prevent animal runs in the farm to avoid over manuring and risk of pollution.	
6.	Are Mineral fertilizers used (List out)	
7.	Are manures containing human excreta (faeces and urine) used in the farm?	
8.	Are mineral potassium, magnesium fertilizers, trace elements, manures and fertilizers with a relatively high heavy metal content and/or other unwanted substances, e.g. basic slag, rock phosphate and sewage sludge used in the farm?	
9.	Are synthetic nitrogenous fertilizers used (List Out)?	
10.	Are thermic weed control and physical methods for pest, disease and weed management being practiced in the farm?	
11.	Are Polyethylene and polypropylene or other polycarbonates coverings such as plastic mulches, fleeces, insect net and silage	



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	wrapping are used	
12.	Are Thermic sterilization of soils to combat pests and diseases being practiced in the farm?	
13.	Are synthetic herbicides, fungicides, growth regulators, synthetic dyes insecticides and other pesticides used?	
14.	What measures have been taken to maintain sufficient diversity in a manner that takes into account pressure from insects, weeds, diseases and other pests, while maintaining or increasing soil, organic matter, fertility, microbial activity and general soil health	
15.	What measures have been taken to minimize losses from weed, pest and diseases? (Balanced fertilizing programme, Selected Crops and varieties well-adapted to the environment, fertile soils of high biological activity, adapted rotations, intercropping, green manures)	
16.	What are preventive cultural technique used for weeds, pest and disease control? (which limit their development in a balanced nutrient management programme, e.g. suitable rotations, green manures, early and pre drilling seedbed preparations, mulching, mechanical control and the disturbance of pest development cycles)	
17.	Is all equipment from conventional farming systems properly cleaned and free from residues before being used on organically managed areas?	

5. Crop pest, weed and disease management details:

Sr. No.	Input Used/ Brand Name	On Farm/Off farm(Source)	Approved Input/Not Approved	Composition	Frequency of usage	Application rate
1.						
2.						
3.						
4.						
5.						

Note: For more Details Please use separate annexure

6. Documentation Required:

Sr. No	Documents	Available/Not Available
1.	Provisionally Approved farmer list (PAFL)	
2.	Farmer Application to ICS	
3.	Agreement between ICS and farmer	



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4.	Internal Control System (ICS) Manual	
5.	Internal Inspection Report/Checklist	
6.	Risk Assessment	
7.	Conflict of Interest	
8.	Organization Structure	
9.	Overview map of project area	
10.	Recent Training documents- ICS Staffs and Farmer (Complete, date and signature)	
11.	Updated Farmer Dairies	
12.	Invoices for sale and purchase	
13.	GMO Declaration	
14.	Other if any	

7. Contamination Control:

Sr.No	Questionnaires	Description
1.	What are the measures taken to minimize contamination from outside and within the farm?	
2.	Are Buffer zones, Bunds and Trenches maintained to prevent contamination from Air & Water drift?	
3.	What are the measures taken to separate Organic and conventional crops?	
4.	What are the measures taken to avoid contamination through equipment's & machineries used in organic and conventional farm?	
5.	Description of the management practices and physical barriers established to prevent commingling and contamination of organic production unit from conventional farms, split operations and parallel operation.	
6.	What measures are taken to prevent erosion, salination of soil, excessive and improper use of water and the pollution of ground and surface water?	
7.	Is clearing of land through the means of burning organic matter, e.g. slash-and-burn, straw burning and clearing of primary forest done?	
8.	What Measures are taken to avoid contamination during harvest, storage and transportation of crops?	

8. Other Requirements:

Sr. No	Questionnaires	Description
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1.	How biodiversity and nature conservation maintained in the farm?	
2.	Are Crop Rotation and intercropping followed in the farm?	
3.	Does your organization have a copy of the standards according to which you request certification?	
4.	Give descriptions of monitoring practices and procedures to be performed and maintained to verify that the plan is being implemented effectively	
5.	How the record keeping system implemented?	

9. Crops Summary

Sr. No.	Crops		Season	Area (Ha)	Estimated Yield (MT)
	Main	Intercrop			
1.					
2.					
3.					
4.					
5.					
6.					

10. Internal Control System:

A. Internal Inspections Details:

Are the Internal Inspection schedules and carried out during critical times?	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Minimum two Internal Inspections (One per growing season) carried out per year?(NPOP 5.11)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
100% Internal Inspection are complete before the first external inspection and subsequently as per CGO Cert. policy	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Do the Internal Inspectors use standard forms, which cover all the aspects of organic standard	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Are the Internal Inspection forms complete and counter signed by the farmers	YES <input type="checkbox"/>	NO <input type="checkbox"/>



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B. Internal Inspectors Details:

Please explain, how your Internal Inspector are trained	
Are the potential conflicts of Interest taken care of during the Internal Inspections?	
Please explain supervision of your Internal Inspector.	
List of Internal Inspector, Area of responsibility, Internal report evaluation(For more Details Please use separate annexure)	

Sr.No	Questionnaires	Description
1.	Does the Internal Quality Management System of the group is based on the following: <ul style="list-style-type: none">• Implementation of the Internal Control System• Internal Standards• Risk assessment	
2.	Are all the farmers in the group are within a geographical proximity and having similar production system?	
3.	Has it been ensured that farmers having 4ha and above do not exceed 50% of the total area of the group?	

Declaration:

- The information given in this Crop Production Plan is true and accurate. He/she affirms the commitment and responsibility to know the respective organic standards.
- The farmer should allow inspection of his/her farm at any time during Business hours & give free assess during the same.
- The farmer have to maintain the timely records of activity carried out on the farm as well as purchase and sell records and same will be verify during Inspection.
- If major changes/deviations in the given information occur, it will be communicated to **CGO Cert.** immediately. He/she agrees not to release any products resulting from these changes until **CGO Cert.** has notified him/her accordingly
- If the organic production and/or processing and trade regulations are violated, he/she agree to be



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Sanctioned according to the **CGO Cert** policy of Sanctions

Name of Responsible Person:	
Signature:	
Date:	
Place:	